

Parent information exchange form for respite

-Provider to keep-

Date: _____

Parent/Guardian Name: _____

Child/Youth Name: _____

Address: _____ City: _____

State: _____ Zip Code: _____ Phone: _____

e-mail: _____

EMERGENCY CONTACT INFORMATION

Contact Name: _____

Phone: _____ Alternate Phone: _____

Physician Name: _____

Phone: _____

Location: _____

Does your child have allergies? Yes No

If yes, please tell me what he/she is allergic to:

Is your child toilet trained? Yes No

If you are trying to toilet train your child, please share methods you are using:

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Is there any medication your child will need to take during respite? Yes No

Is your child experiencing side effects of medication that I need to be aware of? Yes No

If yes, please describe the effects and how I can be helpful to your child:

Are there other health issues that may arise during respite (seizures, asthma, etc.) Yes No

If yes, please describe:

Please describe your child's strengths (or share information from the SNCD)

Please describe your child's favorite activities:

Describe what parts of your child's daily routine is most important to him/her (exercise, mealtimes, naps, time outdoors, etc.)

Are there any dietary or mealtime issues I need to know about? Yes No

If yes, please describe:

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Please describe things that may routinely cause your child to be upset: (examples include transition, change in schedule or plans, fears, etc.)

What calms your child during stressful times?

Family household rules I need to know about:

Skill building areas identified in the plan of care:

- ✓
- ✓
- ✓

Please describe any additional challenging behaviors your child may have during respite **and share approaches you have found to be effective:**

Please use this space or a separate sheet of paper to share anything else you think is important for me to know:



Reminder for caregivers: Permission for your respite provider to seek emergency medical care for your child is a decision between you and your provider. If you wish to give permission for urgent issues, please do so in writing.